

**LAS ANIMAS COUNTY  
EMERGENCY TELEPHONE SERVICE AUTHORITY  
REGULAR MEETING  
AUGUST 24, 2023**

Board Members Present: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

Other Attendees: Barbara Fisk

**SUBJECT                      DISCUSSION**

Call to Order/Pledge Meeting was called to order at 1:29pm by Chairperson Gabriel Moreno followed by the recitation of the Pledge of Allegiance.

Roll Call There was a quorum of eight (8) board members.

Public Comments The meeting was announced on lac911.com wherein the public was directed to contact Barbara Fisk with requests to participate in the Public Comments section of this meeting. NO requests were received.

Approval of Minutes **Motion:** Dave Bacharach made a motion to approve the July 27, 2023 minutes as presented.  
**Second:** Mally Blecha  
**Yea:** Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally, Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski  
**Nay:** None  
**Abstain:** None  
**The July 27, 2023 minutes were approved as corrected.**

Financial Report The amended June 2023 financial statement was provided by Bernadette Cappellucci with Century Financial Group. The following statement was on the cover sheet, "Cash in the bank totaled \$565,309.70 as of June 30, 2023. Revenues collected in May were \$36,542.63. Total cash expenses for the month were \$14,299.16 resulting in a net income of \$16,424.65 for the month of June and a net income of \$117,949.38 for the year.

There were several questions in the previous board meeting concerning the budget overview. The accounts receivable balance is the same as last year due to the fact that this number is tracked by the auditor for audit purposes only. The auditor adjusts this figure at the end of the year each year after he completes the audit, and the necessary adjustments are made to the financials at that time. The revisions on the financials for the month of June were as follows, account number 817.3 Computer Maintenance account appeared to be high due to funds getting paid out to the Computer Kernel for monthly services as well as equipment purchased which was included and paid on the same invoice. Equipment was reclassified in the amount of \$11,262.86 to account number 832 Equipment expense. The amount of \$1550.00 that was originally going to office expense was reclassified to account number 832 which was radio equipment paid out to Digitcom."

The July 2023 Financial Statement was also provided by Bernadette Cappellucci with the following statement, "Cash in the bank totaled \$564,707.93 as of July 31, 2023. Revenues collected in July were \$45,635.49. Total cash expenses for the month were \$46,297.22 resulting in a net loss of \$6,475.77 for the month of July and a net income of \$111,473.61 for the year.

**Motion** was made by John Jenkins to approve both the amended June and July, 2023 Financial States as provided by Century Financial Group until the August monthly meeting.

**Second:** Dave Bacharach

**Yea:** Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

**Nay:** None

**Abstain:** None

**The June and July 2023 Financial Statements were approved.**

**Dispatch Report** The Communications Director did not provide any written or verbal report. Mike Tihonovich reported there are two new dispatchers in training. Pro QA Fire is on track for going live soon.

**Unfinished Business** **Priority Dispatch – Quality Performance Review.** In order to be accredited, one-third of all calls must be reviewed. It is hoped once Dispatch is fully staffed, Mandi Schlensker will be able to review calls versus paying \$80,000+ to Priority Dispatch. This item will remain on the agenda until a plan has been solidified.

**Motorola Budgetary Proposal** has been provided from three to two new consoles (MCC7500E) at the primary dispatch center. The quote does include the cost of a Cambium PTP820 Dual ODU 1+1 Hot standby microwave (not broken out in proposal) link to the Bowen Marker, State of Colorado DTR Site. The microwave will be redundant (2 radios and a dual modem) per location. The will allow for connectivity to the State Digital Trunked Radio System (DTRS). ***The consoles have a backup tab that, if the digital link is lost, the console will revert to the Consolettes in the back/server room.***

**Motion** was made by Charles Glorios to purchase two consoles based on the Budgetary Proposal from Motorola.

**Second:** John Jenkins

**Yea:** Gabriel Moreno, Derek Navarette, Charles Glorios, Dave Bacharach, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

**Nay:** None

**Abstain:** None

**Barbara Fisk will prepare and send a purchase order to Motorola for two consoles as provided in the Budgetary Proposal.**

Las Animas County  
Emergency Telephone Service Authority  
Regular Meeting  
August 24, 2023

New Business      **2024 Budget Preparation.** Derek Navarette, Dave Bacharach, Mike Tihonovich and Darren Kolakowski volunteered to form the Budget Committee. They will meet September 4, 2023 at 8:30am to prepare a draft budget for presentation to the Board at the September meeting.

Accounts Payable      Barbara Fisk noted the following expense for Board approval.  
1. OnSolve/Code Red – annual - \$12,338.05

**Motion** to approve payment of Onsolve/Code Red was made by John Jenkins.

**Second:** Darren Kolakowski

**Yea:** Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

**Nay:** None

**Abstain:** None

**Payment to OnSolve/Code Red \$12,338.05 was approved.**

Miscellaneous      N/A

Next Meeting Date      The next regular meeting is scheduled for September 28, 2023, 1:30pm, 939 Robinson Ave., Trinidad, CO.

Adjournment      **Motion** was made by John Jenkins to adjourn the meeting.

**Second:** Darren Kolakowski

**Yea:** Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

**Nay:** None

**Abstain:** None

**The meeting adjourned at 1:40pm.**

Minutes Approved by the Las Animas County Emergency Telephone Authority on September 28, 2023.



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Gabriel Moreno, Chairperson

September 28, 2023