

**LAS ANIMAS COUNTY
EMERGENCY TELEPHONE SERVICE AUTHORITY
REGULAR MEETING
JULY 27, 2023**

Board Members Present: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Buddie Curro, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

Other Attendees: Walt Garbo, Barbara Fisk

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 1:31pm by Chairperson Gabriel Moreno followed by the recitation of the Pledge of Allegiance.
Roll Call	There was a quorum of nine (9) board members.
Public Comments	The meeting was announced on lac911.com wherein the public was directed to contact Barbara Fisk with requests to participate in the Public Comments section of this meeting. NO requests were received.
Approval of Minutes	<p>Motion: Charlie Glorioso made a motion to approve the May 25, 2023 minutes with the correction of Mike Tihonovich added to the role. Second: John Jenkins Yea: Derek Navarette, Charles Glorioso, John Jenkins, Mike Tihonovich, Darren Kolakowski Nay: None Abstain: Gabriel Moreno, Dave Bacharach, Buddie Curro, Mally Blecha The May 25, 2023 minutes were approved as corrected.</p> <p>Motion: Mally Blecha made a motion to approve the June 22, 2023 minutes with the correction of the word expense. Second: Dave Bacharach Yea: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Mally Blecha, Mike Tihonovich Nay: None Abstain: Buddie Curro, John Jenkins, Darren Kolakowski The June 22, 2023 minutes were approved as corrected.</p>
Financial Report	The June 2023 financial statement was provided by Bernadette Cappellucci with Century Financial Group. The following statement was on the cover sheet, "Cash in the bank totaled \$565,309.70 as of June 30, 2023. Revenues collected in May were \$36,542.63. Total cash expenses for the month were \$14,299.16 resulting in a net income of \$16,424.65 for the month of June and a net income of \$117,949.38 for the year."

Dave Bacharach and John Jenkins noted some discrepancies which require Ms. Cappellucci to review and provide explanations.

Motion was made by Dave Bacharach to table approval of the June 2023 Financial Statement as provided by Century Financial Group until the August monthly meeting.

Second: John Jenkins

Yea: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Buddie Curro, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

Nay: None

Abstain: None

The June 2023 Financial Statement is tabled for review at the August 2023 meeting.

Dispatch Report

The Communications Director did not provide any written or verbal report. Mike Tihonovich reported several applicants are still in the hiring process. There have been some issues implementing Pro QA but they are being addressed. eForce CAD may be the issue. Mike reminded everyone about the Motorola CAD demonstration on September 12th at 1300 at Trinidad Police Department.

Unfinished Business

Consoles vs Consolettes and radio connectivity. Motorola Representative and owner of Digitcom Walt Garbo was in attendance to explain the system. The advantage of the current system is that the equipment and features are the same at both the redundant and primary call centers thus creating an easy transition from one to the other in case of an emergency.

Console is a computer in the dispatch center with a user interface.

State Connectivity. The State has a software upgrade contract with Motorola to upgrade the system. The State will cover expenses every two years for software upgrades as long as hardware is up to date. **State level security** is set for no outside network connections or “closed networks”. A monthly reboot for antivirus is mandatory or the State will force a reboot.

Motorola Budgetary Proposal has been provided for three new consoles (MCC7500E) at the primary dispatch center but it was decided that only two were necessary. The quote does include the cost of a Cambium PTP820 Dual ODU 1+1 Hot standby microwave (not broken out in proposal) link to the Bowen Marker, State of Colorado DTR Site. The microwave will be redundant (2 radios and a dual modem) per location. The will allow for connectivity to the State Digital Trunked Radio System (DTRS). ***The consoles have a backup tab that, if the digital link is lost, the console will revert to the Consolettes in the back/server room.***

Consolette is a radio power supply and interface in the back/server room. Currently this is the only way of connecting with the system. Dispatch can see all channels in configuration but not all at the same time. There is a drop down to all channels at the

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console. The consolettes at the primary dispatch center are from 2017. Some at the redundant center are from 2005 and no longer under warranty nor are parts available. A few years back, the Authority voted to upgrade all seven (7) consolettes at the redundant center. Four have been received, two of which are currently scheduled for installation. It took over a year to receive those two. The Authority voted to create a purchase order for the last three replacements which have been ordered.

Radios have all 21 State macs. The State (CDOT) is working on building a Digital Trunked Radio System (DTRS) site in Starkville which will improve City and Highway 12 corridor coverage.

Walt will submit the change from 3 consoles to 2 to Motorola and will provide updated budgetary proposal.

New Business None.

Accounts Payable Barbara Fisk noted the following expenses for Board approval.

1. Language Line \$1.64, as needed
2. SIP (telephone system) \$143.51, monthly
3. City of Trinidad (dispatcher stipends) \$10,000
4. Motorola Consolettes (2) 3 and 4 of 7 \$20,253.12

Motion to approve payments to Language Line (\$1.64), SIP (\$413.51), City of Trinidad (\$10,000) and Motorola (\$20,253.12) was made by Dave Bacharach

Second: Derek Navarette

Yea: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Buddie Curro, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

Nay: None

Abstain: None

Payments to Language Line, SIP, City of Trinidad and Motorola were approved.

Motion to make SIP and Language Line payments amongst those not requiring Board approval was made by Charles Glorioso.

Second: John Jenkins

Yea: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Buddie Curro, Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski

Nay: None

Abstain: None

Payments to Language Line and SIP are amongst the monthly expenses not requiring Board approval.

Miscellaneous An extension has been filed with the State for filing the 2022 audit. Dixon Waller was unable to complete the documentation in time for the deadline.

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Next Meeting Date The next regular meeting is scheduled for August 24, 2023, 1:30pm, 939 Robinson Ave., Trinidad, CO.

Adjournment **Motion** was made by Mike Tihonovich to adjourn the meeting.
Second: John Jenkins
Yea: Gabriel Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach,
 Mally Blecha, John Jenkins, Mike Tihonovich, Darren Kolakowski
Nay: None
Abstain: None
The meeting adjourned at 2:33pm.

Minutes Approved by the Las Animas County Emergency Telephone Authority on August 24, 2023.



Gabriel Moreno, Chairperson

August 24, 2023