

**LAS ANIMAS COUNTY
EMERGENCY TELEPHONE SERVICE AUTHORITY
REGULAR MEETING
September 22, 2022**

Board Members Present: Gabe Moreno, Derek Navarette, Charles Glorioso, Malley Blecha, Rick Kumm, John Jenkins, Mike Tihonovich
Other Attendees: Administrative Assistant Barbara Fisk

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 1:31pm by Chairperson Gabriel Moreno followed by the recitation of the Pledge of Allegiance.
Roll Call	There was a quorum of seven (7) board members.
New Member	Gabriel Moreno introduced Lt. Michael Tihonovich of the Trinidad Police Department as the newest member of the board appointed by the City of Trinidad.
Public Comments	The meeting was announced on lac911.com wherein the public was directed to contact Barbara Fisk with requests to participate in the Public Comments section of this meeting. NO requests were received.
Approval of Minutes	Motion , was made by Mally Blecha to approve the August 25, 2022 minutes. Second: Rick Kumm Yea: Gabe Moreno, Charles Glorioso, Mally Blecha, Rick Kumm, John Jenkins Nay: None Abstain: Derek Navarette, Mike Tihonovich The August 25, 2022 minutes were approved.
Financial Report	Bernadette Cappellucci of Mountain State Financial prepared the August 2022 Financial Statement for review with the following comments, "Cash in the bank totaled \$455,890.57 as of August 31, 2022. Revenues collected through August 31, 2022 are \$374,058.59 which is an increase of \$36,064.09 or 10.7% from last year at this same time period. Total expenses year-to-date are \$194,331.31 resulting in a net income of \$179,776.34. Motion to approve the August 2022 financial report was made by John Jenkins. Second: Derek Navarette Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm, John Jenkins, Mike Tihonovich Nay: None Abstain: None The August 2022 financial report was approved as presented.
2023 Draft Budget Review	The 2023 draft budget was presented. Calculating errors were immediately noted by Barbara Fisk who also offered adjustments for review. Chief Glorioso requested a one-time \$2,500 per dispatcher (9) recruitment/retention package remain in the draft 2023 budget (already calculated into the draft presented at this meeting). He also asked the expense be reviewed at the annual budget preparation meetings. The stipend would be paid to new-hires at their one year anniversary. Dispatchers who

have been with the City over a year would receive the stipend on their anniversary in 2023. Distribution would be requested by the City, the Authority would cut a check to the City, the City would then distribute to the dispatcher(s) minus all necessary deductions. The \$22,500 request was already calculated into the 2023 draft budget under line item Retention/Recruitment so the board could see how it might affect the budget. If the board approves the draft budget, it will include the stipend so no need to vote with a separate motion.

Motion to approve the 2023 draft budget with amendments was made by Charles Glorioso

Second: John Jenkins

Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm, John Jenkins, Mike Tihonovich

Nay: None

Abstain: None

The 2023 budget was approved with amendments.

Dispatch Operations
Report

No report was received from the Communications Director nor was there a Check List for the redundant dispatch center. Chief Glorioso reported that one dispatch applicant is now beginning the approval process.

Unfinished Business

Redundant Center Telephone System and Battery Backup. Barbara Fisk reported that the telephone system is still being adjusted to satisfy the needs of Motorola. The backup batteries have been installed.

Firmware, Navigator and Consolettes. Barbara will continue reaching out to DigitCom representatives to see if the firmware update has been completed. The navigator has been installed. There is still no delivery date for the consolettes.

Priority Dispatch. The onboarding process will be delayed for review until December 31, 2022.

IMEG and 911 Solutions. The contract presented by IMEG and 911 Solutions as a team was reviewed by the board. It was agreed that 911 Solutions would be contacted to provide an operational assessment of the dispatch center.

Motion to enter into contract for GIS mapping services with IMEG and 911 Solutions was made by John Jenkins.

Second: Derek Navarette

Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm, John Jenkins, Mike Tihonovich

Nay: None

Abstain: None

The contract for IMEG and 911 Solutions was signed by Chairman Gabriel Moreno.

New Business

CNC Technical Services. Chief Bacharach was not in attendance to provide an update on effectiveness of the temporary tower.

Las Animas County
Emergency Telephone Service Authority
Regular Meeting
August 25, 2022

- Accounts Payable Barbara Fisk noted bills from the U.S. Postal Service for the annual mailbox rental (\$130) and the first of five annual payments to Motorola (\$29,446). The board did not to vote on approval of payment for the Motorola bill as they voted on the five year lease agreement.
- Miscellaneous None
- Next Meeting Date The next regularly scheduled meeting is set for Thursday, October 27, 2022. Sheriff Navarette noted that he will not be present at this meeting.
- Adjournment **Motion** was made by John Jenkins to adjourn the meeting.
Second: Rick Kumm
Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm, John Jenkins, Mike Tihonovich
Nay: None
Abstain: None
The meeting adjourned at 1:48pm.

Minutes Approved by the Las Animas County Emergency Telephone Authority on October 27, 2022.



Gabriel Moreno, Chairperson

October 27, 2022