

LAS ANIMAS COUNTY
EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: June 23, 2022

Board Members

In Attendance:

Gabe Moreno, Derek Navarette, Charles Glorioso, Rick Kumm, Mally Blecha

Other

Attendees:

E911 Administrative Assistant Barbara Fisk

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 1:33pm by Chairman Gabe Moreno followed by recitation of the Pledge of Allegiance.
Roll Call	There was a quorum of five (5) board members in attendance.
Public Comments	This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.
Approval of Minutes	<p>There were no amendments to the April 28, 2022 regular meeting minutes as presented.</p> <p>Motion was made by Charles Glorioso to approve the April 28, 2022 minutes as presented.</p> <p>Second: Mally Blecha</p> <p>Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm</p> <p>Nay: None</p> <p>Abstain: None</p> <p>The April 28, 2022 meeting minutes were approved as presented.</p>
Financial Report	<p>Bernadette Cappellucci of Mountain State Financial submitted the May 2022 financial statements for review with the following comments, "Cash in the bank totaled \$96,494.31 as of May 31, 2022. Revenues collected through May 31, 2022 are \$206,944.19 which is an increase of \$37,435.27 or 18.1% from last year at this same time period. Total expenses year-to-date are \$102,061.12 resulting in a net income of \$014,934.07."</p> <p>Motion to accept the May 2022 financial statement as presented was made Charles Glorioso.</p> <p>Second: Derek Navarette</p>

Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm

Nay: None

Abstain: None

The May 2022 financial statements were approved as presented.

Dispatch Operations Report

Communications Director Mandi Schlensker sent an email: "Kevin Snyder has joined our dispatch team on May 2nd. I did receive 14 applications did have a testing date and only 2 people showed up one of them was a dispatcher with Huerfano County and she did pass her written and she notified us and wanted to withdraw her application and the other one did not pass her written. So at this time we do not have any other applications. I have not been to the backup center. We have received the equipment that was available for the upgrade, I did get an email from DeDe they are wanting to do the upgrade sometime in August but she will get with me with the exact dates. Priority Dispatch is still on hold at this time."

Chief Glorioso confirmed how desperate the City is to hire dispatchers. One dispatcher will be on leave soon. Job sharing is an option for new hires.

Unfinished Business

Redundant Center Telephone System & Battery Backup. Hayden Alworth, Gabe Moreno and Barbara Fisk met on Tuesday to discuss the switch over of telephone lines -4441 through -4446 from the City of Trinidad account the LAC E911 Authority account. This will allow Hayden to complete setting up the SIP account for the system switch over. Hayden has order the backup batteries from another vendor since the original still does not have them in stock. He is also working on the computers needed at the redundant center.

Firmware, Spectra and XLT Consolettes. The following information was received via email from Walt Garbo of Digitcom.

Walt Garbo <walt.garbo@digitcomelectronics.com>

Hello Barbara,

From Digitcom's standpoint, we are still awaiting the return of the Navigator MCU that was sent off for repair after the meeting two months ago. Due to parts shortage, Gai Tronics missed their estimated return date. Once it is returned, we will bring that down and in the same trip, upgrade the firmware in both logging recorders, replace the Navigator computer at the Justice Center, and PM the radio equipment at the PD.

Unfortunately, I still do not have ship dates from either Consolette order, they are stuck in the supply chain issues. The good news there is that Motorola is approaching delivery of 40% of items backordered from January 2022 and earlier, so they are on target to meet the goal to have 80% delivered by the end of June. I hope that means we will be seeing at least the first two Consolettes next month. We will mobilize a second and third time to replace Consolettes as they come in.

Thank you,
Walt Garbo
Digitcom Electronics, Inc.

Priority Dispatch. See notes under Dispatch Operations Report.

New Business

None

Accounts Payable

Barbara Fisk pointed out the late fee charged to the Century Link account (\$150.44) and the following email from Caitlin Bernier of Pangaea Geospatial:

Caitlin Bernier <cbernier@pangaeageospatial.com>

From the April report: I also have begun to do a fishbone analysis on the data. What this tells me is, in comparison to where the address point is within the parcel, it will show me where that address point would geocode if using only the roads data. In other words, how accurate are the road ranges for geocoding. It helps me further edit the data to be more accurate as far as the road ranges, MSAG community, postal community, and whether the parities are correct or not. I will continue this analysis in the coming months with the hope that I can improve the quality of the data for NG911.

VOIP request- when a citizen gets a Voice Over IP phone, Intrado checks the address of the new phone against the MSAG. If the address is not in the MSAG, Intrado sends me an email and I either add the address to the MSAG or tell them that I cannot find it or it doesn't exist.

New Address- Robert Lucero sends new address requests from the Land Use Office so I can add them to the data. He sends them to me rather than issuing them himself so that we do not create a 911 issue when issuing new addresses.

Miscellaneous

Rick Kumm as about the operational status of the redundant center to which Chief Glorioso referred him to Mandi Schlensker's Dispatch/Communications Report submitted to the board. Sheriff Navarette stated that Hayden Alworth of The Computer Kernel will be at the Justice Center tomorrow and will ask him to fire up the system to check its operability.

Next Meeting Date The next Regular Meeting of the Authority is scheduled for July 28, 2022, 1:30pm at 939 Robinson Avenue, Trinidad, Colorado.

Adjournment **Motion** to adjourn was made by Rick Kumm
Second: Mally Blecha
Yea: Gabe Moreno, Derek Navarette, Charles Glorioso, Mally Blecha, Rick Kumm
Nay: None
Abstain: None
The meeting adjourned at 1:46pm.

Minutes Approved by the Las Animas County E911 Telephone Authority July 28, 2022.



Gabriel Moreno, Chairperson

July 28, 2022
Date