

LAS ANIMAS COUNTY  
EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: March 24, 2022

Board Members

In Attendance:

Gabe Moreno, Derek Navarette, Dan Moynihan, Charles Glorioso, Dave Bacharach, Rick Kumm, John Jenkins

Other

Attendees:

E911 Administrative Assistant Barbara Fisk  
Mandi Schlensker via teleconference

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 1:30pm by Chairman Gabe Moreno followed by recitation of the Pledge of Allegiance.
Roll Call	There was a quorum of seven (7) board members in attendance.
Public Comments	This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.
Approval of Minutes	<p>There were no amendments to the February 24, 2022 regular meeting minutes as presented.</p> <p><b>Motion</b> was made by Dave Bacharach to approve the February 24, 2022 minutes as presented.</p> <p><b>Second:</b> Rick Kumm</p> <p><b>Yea:</b> Gabe Moreno, Derek Navarette, Charles Glorioso, Dave Bacharach, Rick Kumm, John Jenkins</p> <p><b>Nay:</b> None</p> <p><b>Abstain:</b> Dan Moynihan</p> <p><b>The February 24, 2022 meeting minutes were approved as presented.</b></p>
Financial Report	<p>Bernadette Cappellucci of Mountain State Financial submitted the February 2022 financial statements for review with the following comments, "Cash flow remains healthy with cash in the bank totaling \$297,736.01 as of February 28, 2022. Revenues collected through February 28, 2022 are \$116,189. Total expenses yer-to-date are \$61,188 resulting in a net income of \$5,011."</p> <p>Dave Bacharach reiterated that he would like to see a page added to the financial statement showing the current percentage used per line item on the budget. Barbara Fisk will contact Century Financial.</p> <p><b>Motion</b> to accept the February 2022 financial statement as presented was made Dan Moynihan.</p>

**Second:** Dave Bacharach

**Yea:** Gabe Moreno, Derek Navarette, Dan Moynihan, Charles Glorioso, Dave Bacharach, Rick Kumm, John Jenkins

**Nay:** None

**Abstain:** None

**The February 2022 financial statements were approved as presented.**

Dispatch Operations  
Report

Communications Director Mandi Schlensker participated via teleconference. She began her report by informing the Board that they are still short dispatchers. Charles Glorioso mentioned there is a new application on his desk. Motorola will begin delivering equipment to both the Primary and Redundant Dispatch Centers next week.

**Redundant Center Operational Check.** As part of the new City of Trinidad Agreement, a Dispatch Center Inspection Checklist has been prepared for use by the Communications Director to check system functionality of both dispatch centers on, at minimum, a monthly basis. None was received for the months of January, February nor March 2022.

Unfinished Business

**Redundant Center Telephone System & Battery Backup.** The Computer Kernel has not yet received the backup batteries although they have shipped. The new telephone system is scheduled to be installed this week.

**Firmware, Spectra and XLT Consolettes.** The following information was received via email from Walt Garbo of Digitcom.

**Pending Work Authorized by the Board:**

1. Replacement of Spectra Consolettes with new APX Consolettes, and replacement of Navigator workstation (computer) that did not come up when we PM'ed the equipment at the Justice Center:

a. Motorola PO 211105001 for the two Consolettes is still on backorder, with no tentative ship date posted. The backorder is due to the global microchip shortage. While we are seeing some items shipping in, the shipping is rather sporadic, and there is not a ship date posted. Total will be invoiced by Motorola Solutions upon delivery of Consolettes to us, \$15,701.18.

Digitcom order 104008384 for the replacement computer and the installation and optimization of the two Consolettes listed above.

b. We have the computer in La Junta, it is fully prepared to install. As this was one order, we planned on installing it with the Consolettes. Please see the last section of my email for my suggested course of action considering the backorder. Total to be invoiced by Digitcom upon completion, \$2,280.00.

c. Please note, these Consolettes are replacing the last two ASTRO SPECTRA Consolettes that are still in use at the Justice Center. The ASTRO

SPECTRAs have been unsupported by Motorola for over 5-years now, and when we PM'ed the equipment there, one of them has low power out.

2. Logging recorder firmware update, both Justice Center and PD.
  - a. Digitcom order 104008609 for \$1,200.00 invoiced by Digitcom upon completion.
  - b. Pending scheduling, just corresponded with Mandi today (3/22)
  - c. I have included this with my revised schedule, below.
3. Lifecycle replacement of two XTL Consolettes with new APX Consolettes, Motorola PO#220301002. The order was placed with Motorola, and I anticipate a lead time up to 24-weeks. This, including all programming/installation labor will be invoiced directly by Motorola upon delivery of the Consolettes to us.

**New Projects Since Last Discussion:**

The only new item that has come up, is pending from December, but I do understand your commitment away from work, which is most likely where it got missed. The PD had a Navigator MCU fail, and we used one from the Justice Center as a spare to get them back up and running. This is the secondary box in addition to the computer to make a full radio operator position. Less than 24-hours from this, that box ceased working and needs to go to Gai-Tronics for repair. The PD requested that they be invoiced for the repair of their console at the time of our response, so that repair was not brought to the board by us. The Navigator MCU is at our shop awaiting approval of the repair estimate. I made a formal quote for this, 104008738, which is attached to this email. Please note, I did not include mobilization to the Justice Center on this quote, as we have a lot of pending work to be scheduled.

**Thoughts on Proceeding, in light of the Consolette Backorder:**

To streamline the work, and not hold up other projects, here is my plan moving forward:

1. (IF AUTHORIZED) we send the Justice Center MCU in for repair. We will attempt to expedite the repair as much as possible.
2. Upon return of the MCU, we schedule a single trip to PM the equipment at the PD, Reinstall the MCU and install the new workstation at the Justice Center, and update the firmware in the logging recorders. The firmware update can take a lot of time, but the time is only waiting for it to load. If we combine that all into one trip, we can save on Mobilization and some of the on-site costs over keeping the jobs separated on separate trips as well. We want to be on-site during the firmware upgrades as if something crashes, we do want to be right there to restore ASAP.
3. We mobilize separately to install the Consolettes from the first order, when available.
4. We mobilize separately to install the Consolettes from the second order, when available.
5. If this is agreeable, I will consolidate the Digitcom quotes/orders to reflect the better course of action over waiting on backordered equipment, and email for review.

**Motion** to send the Justice Center/Redundant Center MCU in for repair at a cost of no more than \$2,800 for repair and installation was made by Dave Bacharach.

**Second:** Dan Moynihan

**Yea:** Gabe Moreno, Derek Navarette, Dan Moynihan, Charles Glorioso,  
Dave Bacharach, Rick Kumm, John Jenkins

**Nay:** None

**Abstain:** None

**The Redundant Center MCU will be sent for repairs then re-installed the cost of which will not exceed \$2,800.**

New Business

None.

Accounts Payable

Dave Bacharach pointed out an error on Pangaea Geospatial Invoice 2022\_10 in the amount of \$300. There are two charges each in the amount of \$75 for Longs Canyon River Ranch evacuation map and evacuation plan map. These charges should have been charged to Longs Canyon River Ranch HOA/POA. The \$300 check will be sent to Pangaea Geospatial for payment of \$150 owed amount and a credit of \$150 toward next invoice.

Miscellaneous

None

Next Meeting Date

The next Regular Meeting of the Authority is scheduled for April 28, 2022, 1:30pm at 939 Robinson Avenue, Trinidad, Colorado.

Adjournment

**Motion** to adjourn was made by Rick Kumm.

**Second:** Dan Moynihan

**Yea:** Gabe Moreno, Derek Navarette, Dan Moynihan, Charles Glorioso,  
Dave Bacharach, Rick Kumm, John Jenkins

**Nay:** None

**Abstain:** None

**The meeting adjourned at 1:47pm.**

Minutes Approved by the Las Animas County E911 Telephone Authority April 28, 2022.

  
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Gabriel Moreno, Chairperson

April 28, 2022  
Date