

LAS ANIMAS COUNTY  
EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: November 4, 2021

Board Members  
In Attendance:

Derek Navarette, Dan Moynihan (via teleconference), Gabe Moreno, Buddie Curro, Mally Blecha

Other  
Attendees:

E911 Administrative Assistant Barbara Fisk

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge

Meeting was called to order at 1:30pm by Chairman Gabe Moreno followed by recitation of the Pledge of Allegiance.

Roll Call

There was a quorum of five (4) board members in attendance.

Public Comments

This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.

Approval of Minutes

There were no amendments to the September 23, 2021 minutes as presented.

**Motion** was made by Derek Navarette to approve the September 23, 2021 minutes as presented.

**Second:** Mally Blecha

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The September 23, 2021 meeting minutes were approved as presented.**

Financial Report

Bernadette Cappellucci of Mountain State Financial submitted the September 2021 financial statement for review with the following comments, "Cash in the bank totaled \$246,116 as of August, 2021. Revenues collected through August 31, 2021 are \$214,456. Total expenses year-to-date are \$193,388."

**Motion** to approve the September 2021 financial statement as presented was made by Mally Blecha

**Second:** Derek Navarette

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The September 2021 financial statement was approved as presented.**

2022 Preliminary  
Budget

The 2022 Preliminary Budget was adopted at the October 28, 2021 meeting has been amended. The 2020 actual numbers were entered and the contingency reserve numbers were corrected. The new ending balance is \$5,637 (was \$8,636).

**Motion** to move \$5,000 from the ending balance to the Redundant Center Expense line was made by Buddie Curro.

**Second:** Mally Blecha

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**It was approved to move \$5,000 from the ending balance of the 2022 budget to the Redundant Center Expense line of the 2022 budget.**

**Motion** to accept the amended 2022 Budget was made by Buddie Curro.

**Second:** Derek Navarette

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The amended 2022 Budget was adopted.**

Dispatch Operations  
Report

No report provided from Communications Director, Mandi Schlensker.

Unfinished Business

**Primary and Redundant Center Telephone Systems.** Hayden Alworth of Computer Kernel provided the board with three options for solving the continued issues with dispatch calls and the City of Trinidad Shoretel administrative phone lines (see attachment).

**Motion** to follow through with Option Two of the attached descriptions to resolve the telephone issues with both the Primary and Redundant Dispatch Centers was made by Buddie Curro.

**Second:** Mally Blecha

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**Option Two (set up independent phone system for E911) has been approved.**

**Redundant Center Equipment.** Both Digitcom and Computer provided quotes for equipment at the Redundant Dispatch Center located at 2309 E. Main Street. Digitcom also provided quotes for Preventative Maintenance at both locations. These expenses were budgeted for in the 2022 Budget.

At the September 23, 2021 board meeting, the board agreed to amend its agreement with the City of Trinidad to include specific dates wherein the Redundant Center will be used as the Primary Dispatch Center effective January 1, 2022.

It was agreed that Digitcom needed to conduct Preventative Maintenance (PM) at the Redundant Center as soon as possible. This was completed on October 28, 2021. Two things occurred; the PM quote for the Redundant Center went down from \$1,785 to \$1,275 and the quote provided for one consolette (\$7,711.18) increased to the need for two consolettes (\$15,701.18). Also, noted by Digitcom is the future need for updated XLT consolettes. Concern was raised about the Police Department having several channels including SWAT, Encrypted and Tac channels and E911 only paying for one PD consolette. It was agreed that E911 would pay for one PD consolette. If, for some reason, it went down, PD would have to resort to switching to whatever channel is available for them until repairs are made.

Discussion led to paying for all of the Redundant Center necessary updates in 2021 using the Contingency Reserve funds (\$71,000) and the Capital Expenses funds (\$20,000). It was agreed to proceed as long as neither of the two consolettes quoted by Digitcom (\$15,701.18) was encrypted.

**Motion** to act on Digitcom quotes for two consolettes, as long as neither is for encrypted channels, and navigation computer and Computer Kernel quotes for computers and batteries all for the Redundant Center in 2021 using Contingency and Capital Expense funds in the 2021 Budget was made by Mally Blecha

**Second:** Buddie Curro

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The motion passed.**

(See November 5, 2021 Email Minutes/Responses – Included as a separate action for approval.)

**Motorola Solutions/Call Works Resolution.** The Board was provided a copy of the Resolution to Enter into Motorola Equipment Lease in their board packet for review. There were no corrections or additions to the resolution as presented. Barbara Fisk asked who legal counsel is for the

Authority. It was recommended she contact James Casias. The Lease Agreement requires an Opinion of Counsel be reviewed and signed.

**Motion** to accept the Resolution to Enter into Motorola Equipment Lease as presented was made by Dan Moynihan.

**Second:** Buddie Curro

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The motion passed.**

New Business

None.

Accounts Payable

After the agenda was posted three more bills came in; two of which require board approval prior to payment.

Pangaea October Invoice \$818.75

Vote: Chronicle News \$16.36

Vote: Digitcom \$1275.00

**Motion** to pay the Chronicle News bill in the amount of \$16.36 and the Digitcom bill in the amount of \$1275.00 was made by Mally Blecha.

**Second:** Buddie Curro

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The motion passed.**

Miscellaneous

**Board Vacancy.** Buddie Curro's position on the E911 Board expires November 30, 2021. Notices have been sent to all volunteer fire districts by Las Animas County Administrative Assistant Paula Lucero seeking interest in the position. The County Commissioners will fill the position on November 16, 2021.

**Email Vote of October 28, 2021.** The board responded by email to a request to postpone the October 28, 2021 regular meeting and budget hearing to November 4, 2021. The results of which are included herein.

**Las Animas County Sheriff's Department eForce Bill.** At the July meeting Sheriff Navarette and TPD Chief Glorioso agreed to include in their 2022 budgets the expense of maintaining their own Records Management System through Intellichoice/eForce. The accounts have already been separated and bills sent to respective departments.

At the September 23, 2021 meeting: the Sheriff's Department received invoice 1231158 in the amount of \$4,809.05 for which they are requesting the E911 Authority pay for 2021.

**Motion** to pay the LAC Sheriff's Office Intellicoise/eForce invoice 1231158 due December 1, 2021 in the amount of \$4,809.05 was made by Rick Kumm.

**Second:** Dave Bacharach

**Yea:** Gabe Moreno, Derek Navarette, Tim Howard (arrived at 1:32pm), Dan Moynihan, Mally Blecha, Dave Bacharach

**Nay:** None

**Abstain:** None

**The motion passed.**

**FOLLOW UP.** It has been brought to the attention of the Authority that invoice 11231158 in the amount of \$4,809.05 paid for the Las Animas County Sheriff's Department Records Management System for December 2021 through November 2022.

**Motion** to submit an invoice to Las Animas County for reimbursement of \$4,408.30 covering January 2022 through November 2022 per eForce invoice 1231158 was made by Mally Blecha.

**Second:** Buddie Curro

**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The motion passed.**

Next Meeting Date

The next Regular Meeting of the Authority is scheduled for November 25, 2021 which is Thanksgiving. The December 23, 2021 meeting falls within the week before Christmas. The board agreed to hold the next Regular Meeting of the Authority on Thursday, January 27, 2022.

Adjournment

**Motion** to adjourn was made by Mally Blecha.

**Second:** Derek Navarette


**Yea:** Derek Navarette, Dan Moynihan, Gabe Moreno, Buddie Curro, Mally Blecha

**Nay:** None

**Abstain:** None

**The meeting adjourned at 2:04pm.**

Minutes Approved by the Las Animas County E911 Telephone Authority January 27, 2022.

  
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Gabriel Moreno, Chairperson

January 27, 2022  
Date