

LAS ANIMAS COUNTY
EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: June 24, 2021

Board Members

In Attendance:	Gabe Moreno	Derek Navarette	Dan Moynihan	Tim Howard
	Buddie Curro	Dave Bacharach	Mally Blecha	Rick Kumm

Other

Attendees: Barbara Fisk

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 1:30pm by Chairman Gabriel Moreno followed by recitation of the Pledge of Allegiance.
Roll Call	There was a quorum of eight (8) board members in attendance.
Public Comments	This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.
Approval of Minutes	There were no comments or corrections to the May 27, 2021 minutes as presented. Motion was made by Dan Moynihan to approve the May 27, 2021 minutes as presented. Second: Dave Bacharach Yea: Dan Moynihan, Rick Kumm, Gabe Moreno, Buddie Curro, Tim Howard, Dave Bacharach Nay: None Abstain: Derek Navarette, Mally Blecha The May 27, 2021 regular meeting minutes were approved as presented.
Financial Report	Bernadette Cappellucci of Mountain State Financial submitted the May 2021 financial statement for review with the following comments, "Cash flow remains healthy with cash in the bank totaling \$236,093 as of May 31, 2021. Total income is up by \$111,914 which is an increase of 117.8% as compared to last year at this very same time. Total expenses are down by \$20,748 consequently resulting in net income of \$103,388 which is significant as last year there was a net loss of \$29,274 at May 31, 2021.

There were no comments or corrections to the April, 2021 financial statement as presented.

Motion to approve the May, 2021 financial statement as presented was made by Dan Moynihan.

Second: Dave Bacharach

Yea: Derek Navarette, Dan Moynihan, Rick Kumm, Gabe Moreno, Buddie Curro, Tim Howard, Mally Blecha, Dave Bacharach

Nay: None

Abstain: None

The May 2021 financial statement was approved as presented.

Dispatch Operations
Report

Mandi Schlensker was not present nor did she submit a report on dispatch operations.

Unfinished Business

Radio Encryption. Gabe Moreno contacted all area fire departments/districts attempting to get feedback about radio encryption and radio inventory. Tim Howard stated the City of Trinidad is not interested. Only one volunteer district voiced curiosity. Based on lack of interest, the subject is closed for now.

Motorola Service Agreement. Negotiations are underway to establish a new, less expensive agreement from June, 2022 forward. This item will be rolled over to the July meeting agenda because, to date, no proposal has been provided.

Bank of the West Loan. At the May 2021 meeting, Dave Bacharach asked if there are any penalties if the Authority pays off its BOW loan early. Documentation provided to the Authority states, "Borrower may pay without penalty all or a portion of the amount owed earlier than it is due. Early payments will not, unless agreed to by Lender in writing, relieve the Borrower of Borrower's obligation to continue to make payments of accrued unpaid interest. Rather, early payments will reduce the principal balance due." It was decided to carry this topic over to the September 2021 meeting as the next loan payment is due October 1, 2021.

Priority Dispatch. The Authority previously approved the purchase of Priority Dispatch (ProQA) for EMS, Fire and Law Enforcement including the integration fees required by ESO. The Authority discussed the responsibility of each department in maintaining their own Records Management System (RMS).

Motion was made by Dave Bacharach for the Authority to pay for the initial integration of current systems only into ProQA but after the integration each department will be responsible for their own annual fees.

Second: Tim Howard

Yea: Derek Navarette, Dan Moynihan, Rick Kumm, Gabe Moreno, Buddie Curro, Tim Howard, Mally Blecha, Dave Bacharach

Nay: None

Abstain: None

The E911 Authority will pay for initial integration into ProQA for current systems only. Thereafter, each department will be responsible for their own annual fees.

ESInet Migration Grant. The Century Link/Lumen invoice totaling \$24,159.48 has been received and paid (check 3039) for the ESInet migration and all documentation submitted for grant reimbursement.

New Business

None

Accounts Payable

Barbara Fisk reported the Authority had an outstanding bill (\$450.00) from Century Link/Lumen dated March 2018 that was in collections. Research concluded that the bill did indeed belong to the Authority so is included in the Accounts Payable for this month. Also included in this month's Accounts Payable is an invoice from Digitcom Electronics for the recorders needed for the ESInet migration. The invoice total \$14,090 is the same amount quoted to the Authority in September 2020 and accounted for in the 2021 budget. The monthly bill from Century Link for the 9-1-1 phone lines has a credit of \$156.20. Phone line (719)846-0143 consisted of two legacy ALI and EM trunks (one at 160 E. 1st St./ one at 2309 E. Main St.) that were disconnected on June 17, 2021 due to the ESInet migration.

Miscellaneous

Buddie Curro's appointment expiration is November 30, 2021.

Redundant Dispatch Center. Derek Navarette voiced concern about the lack of oversight and functionality at the redundant dispatch center located at 2309 E. Main Street. The Dispatch Center Coordinator operating at 160 E. 1st Street assured the Authority that dispatchers would regularly work out of the redundant center to insure it operates flawlessly. This has not been done.

Hayden Alworth of The Computer Kernel and IT Contractor for the Authority called into the meeting to discuss operational needs of the redundant center. Hayden met representatives of Motorola/Call Works at the redundant center. He reported that the center is somewhat functional. It can answer 9-1-1 calls however there is an issue regarding administration phone lines. All 9-1-1 calls ring at both dispatch centers so there is no problem, currently, in receiving calls. One CAD computer and one radio computer are working. Currently calls can not be immediately dispatched. Some of the computers are 10-20 years old and need to be replaced, two motherboards need repair and the radio equipment is extremely old. It was

recommended the Authority purchase new equipment. The cabinets are from Motorola and radios from Digitcom. Hayden will put together a quote for the Authority to replace/repair all necessary equipment. Also a note of concern was Huerfano County's system. If it were to fail, calls would most likely be routed to City of Trinidad Dispatch Center which is already overloaded.

The conversation then lead to the possibility of the Sheriff's Office and EMS establishing a second PSAP using the facility at 2309 E. Main Street. Topics to address:

- Board of County Commissioners approval.
- Allocation of Public Safety Funds from Las Animas County.
- Staffing numbers.
- Expense of updating all necessary equipment (quote from Hayden Alworth pending).

Next Meeting Date The next Regular Meeting of the Authority is set for July 22, 2021 at 1:30pm.

Adjournment **Motion** to adjourn was made by Mally Blecha
Second: Dan Moynihan
Yea: Derek Navarette, Dan Moynihan, Rick Kumm, Gabe Moreno, Buddie Curro, Tim Howard, Mally Blecha, Dave Bacharach
Nay: None
Abstain: None
The meeting adjourned at 2:30pm.

Minutes Approved by the Las Animas County E911 Telephone Authority.



Gabriel Moreno, Chairman

July 22, 2021
Date