

LAS ANIMAS COUNTY
EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: October 22, 2020

Present: Gabe Moreno Derek Navarette (1:42pm) Tim Howard (1:34pm)
 Dan Moynihan Mally Blecha Charles Glorioso
 Dave Bacharach

Attendees: Walt Garbo, Barbara Fisk, Mandi Schlensker

SUBJECT

DISCUSSION

Call to Order/Pledge Meeting was called to order at 1:33pm by Chairman Gabriel Moreno followed by recitation of the Pledge of Allegiance.

Roll Call There was a quorum of five (5) board members in attendance at the beginning of the meeting with two (2) board members coming in late.

Public Comments This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.

*Tim Howard
Arrived 1:34pm*

Approval of Minutes **Motion** was made by Dan Moynihan to approve the September 24, 2020 minutes as presented.
Second: Mally Blecha
Yea: Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach
Nay: None
Abstain: Charlie Glorioso
The September 24, 2020 minutes were approved by 5 votes; 1 abstained.

Financial / Billing
Report

Bernadette Cappellucci of Mountain State Financial submitted the September 2020 financial statement for review. She had no additional comments. There were not questions or comments by the board. Barbara Fisk reported that this time in 2019 the Authority was bouncing checks. This year, after the \$79,862.68 Bank of the West loan payment was made, the Authority had \$77k+ in IN Bank.

Motion to approve the September 4 2020 financial statement as presented was made by Dan Moynihan.

Second: Mally Blecha
Yea: Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None
Abstain: None

The September 2020 Financial Statement was approved by 6 votes.

Derek Navarette
Arrived 1:42pm

AMEND 2021
Proposed Budget

The Priority Dispatch quote provided to the Authority was only good through December 2020. As the Authority is not prepared to purchase the software in 2020, confirmation of quote for 2021 indicated an approximate 10% cost increase.

Motion to amend moving \$8,000 from Contingency Reserve to Software Expense in preparation for purchasing the EMS module from Priority Dispatch in 2021 was made by Dave Bacharach.

Second: Tim Howard

Yea: Derek Navarette, Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None

Abstain: None

2021 Proposed Budget amendment passed by 7 votes.

Dispatch Operations
Report

Mandi Schlensker reported one dispatcher tested positive for COVID19 so is quarantined for two weeks. No one else was required to quarantine

EMD certification is due for four dispatchers. The cost is \$50/dispatcher. She has ordered tests to be mailed and asks that the Authority pays for re-certification.

There were issues with Language Line but they have been resolved. eForce is researching tow rotation which hasn't worked for year, since dispatched moved to the 1st Street location. Charles Glorioso stated that internet service is the issue and is being rectified. Mandi has been asking users of the eForce system if they are satisfied with the product. She reports that "no one" likes it.

A change in agenda sequence occurred when Spellman Systems scheduled a Go To Meeting event to overview their CAD product.

Miscellaneous

Spillman Flex CAD system overview. Shaun Cavanaugh a Spillman representative presented an extensive overview of the CAD system. A few aspects are that it is a modular system, Call Works integrated, configurable for each dispatcher, and offers software for Jail. It does populate emergency reporting which would provide information to the fire ERS system. ProQA, a separate, third party software, which integrates with Spillman provides incident specific dispatcher questions except for medical. (Priority Dispatch has module for all first responders). Questions arose concerning data storage. Spillman provides on-premises server storage but is working on Cloud-based storage.

Unfinished Business

Intellichoice Invoice. Although the annual invoice from Intellichoice/eForce was approved at the September meeting, the check was held until confirmation that the Las Animas County District Attorney's office paid \$1,450 covering service for the RMS licenses they use. A new invoice has been issued showing that payment has been received so the Authority will send its payment.

Dixon-Waller Exit Interview. Barbara Fisk spoke with the representative at Dixon-Waller who conducts the yearly audit for the Authority. He stated that an exit interview has never been done for the Authority. He pointed out that smaller entities, such as the Authority, never get an exit interview.

New Business

Dispatcher Re-certification. The board discussed paying for the EMD recertifications of dispatchers. It was clarified that none of the money set aside for training in the 2020 budget has been spent. Mandi confirmed with Charles Glorioso that the City Police Department budget would cover the cost if the board did not.

Motion to pay for four dispatcher's EMD recertification at \$50.00 per dispatcher (\$200.00) using funds from line item 878.1 Training/Continuing Education of the 2020 budget was made by David Bacharach.

Second: Tim Howard

Yea: Derek Navarette, Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None

Abstain: None

Payment for EMD re-certification of four dispatchers passed by 7 votes.

Accounts Payable

Barbara Fisk noted the following additional bills: Chronicle News Budget Hearing Posting \$13.51, Intellichoice/eForce annual license, support and hosting \$19,490.99 and Onsolve/CodeRED Std. annual fee \$10,000.00;

Motion was made by Dan Moynihan to pay all bills A-J on the agenda.

Second: Mally Blecha

Yea: Derek Navarette, Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None

Abstain: None

The motion to pay all bills A-J passed by 7 votes.

Miscellaneous
Additional

Gabe Moreno informed the board of a statewide 911 Authority Board Meeting (in person or remote) for all 911 Authorities in Colorado to be held Wednesday, November 18, 2020 at 10am. Agenda items include

- Changes in the CO 911 Legislation and local impact,
- ESINet Project, Prepaid Wireless Funding-Reporting tools, 911 grant
- Colorado Council of Authorities, introduction to the concept,

- 911 Diversity, do you have a concern about diversity?
- Collaboration opportunity, imagery? GIS data: 911 System(s)?, Emergency Alert Systems:, IPAWS Authority?

Next Meeting Date

The next Regular Meeting of the Authority would fall on November 26, 2020 which is Thanksgiving. The December meeting would fall on December 24th which is Christmas Eve.

Motion to conduct the November and December 2020 meeting via email as necessary to review any out of the ordinary bills presented was made by Charles Glorioso. The next regular, in person meeting will be January 28, 2021.

Second: Dan Moynihan

Yea: Derek Navarette, Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None

Abstain: None

The November and December 2020 meetings will be conducted via email, as necessary to review out of the ordinary bills presented for payment with the next regular in person meeting scheduled for January 28, 2021 passed by 7 votes.

Adjournment

Motion to adjourn was made by Mally Blecha

Second: Dan Moynihan

Yea: Derek Navarette, Charles Glorioso, Dan Moynihan, Gabe Moreno, Mally Blecha, Tim Howard, Dave Bacharach

Nay: None

Abstain: None

The meeting adjourned at 2:40pm.

Minutes Approved by the Las Animas County E911 Telephone Authority.



Gabriel Moreno, Chairman

01/28/2021
Date