LAS ANIMAS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY

MEETING MINUTES

DATE: June 25, 2020

Present:

Tim Howard

Mally Blecha Rick Kumm Gabe Moreno Charlie Glorioso Dave Bacharach

Attendees:

Barbara Fisk, Caitlin Bernier

SUBJECT

DISCUSSION

Call to Order/Pledge

Meeting was called to order at 1:33pm by Chairman Gabriel Moreno followed by recitation of the Pledge of Allegiance.

Roll Call

There was a quorum of six (6) board members in attendance.

Public Comments

This meeting was announced on lac911.com wherein the public was asked to contact Barbara Fisk with requests to partake in the Public Comments portion of the agenda. No requests were received.

Pangaea Geospatial Caitlin Bernier

Ms. Bernier presented a handout to the board describing tasks performed by Pangaea Geospatial on behalf of the Authority. She explained that she was originally hired by the Authority to research, and validate new addresses, locate and assign to parcels. She stated she also works on a contract basis with Las Animas County Assessor's Office to update address information. Research is the most time consuming part of her task. The MSAG database is in good shape and NG911 is done. MSAG and NG911 should parallel each other for five years, once NG911 is activated. If desired, she could switch to maintenance mode now and resume research if/when needed in the future. Charlie Glorioso added that Ms. Bernier has cleaned up the system a lot since she took over from a previous contractor who did nothing for a lot of money. He also thought it would be a good idea for Ms. Bernier to continue her mapping through the county contract and the Authority change to maintenance mode.

Pertaining the item 5 on the handout, Dave Bacharach asked why the county is not providing addresses. It was explained that a lot of the addresses assigned are very old and there is a strong reluctance to change them. The roof of a house is used as an address point. In MSAG, addresses are separated out so there is no confusion and then added to the 911 system. To date Ms. Bernier has not received any communications from the dispatch center so assumes the CAD system is finding addresses.

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Rick Kumm noted that county responders have no maps and would like to see them made available. Ms. Bernier explained that data is available on the county's website but realizes it can be difficult to get service in remote areas. She then assisted Mr. Kumm with accessing the mapping information on his phone. Ms. Bernier asked, if possible, for smaller townships to provide maps of their areas.

Motion for Pangaea Geospatial to change focus from mapping to maintenance at this time. When/If needed focus can be re-evaluated.

Second: Tim Howard

Yea: Charlie Glorioso, Tim Howard, Mally Blecha, Gabe Moreno,

Dave Bacharach, Rick Kumm

Nay: None Abstain: None

The motion passed unanimously.

Approval of Minutes

Motion to approve the May 28, 2020 meeting minutes as presented

was made by Tim Howard. **Second:** Mally Blecha

Yea: Tim Howard, Mally Blecha, Gabe Moreno, Dave Bacharach,

Rick Kumm Nay: None

Abstain: Charlie Glorioso

The May 28, 2020 minutes were approved unanimously.

Financial / Billing Report

Bernadette Cappellucci of Mountain State Financial submitted the March and April 2020 financial statements for review. She had no additional comments.

Motion to approve the May 2020 financial statements provided by Mountain States Financial as presented was made by Mally Blecha

Second: Dave Bacharach

Yea: Tim Howard, Mally Blecha, Gabe Moreno, Dave Bacharach,

Rick Kumm
Nay: None
Abstain: None

The May 2020 financial statements were approved unanimously.

Dispatch Operations Report

Mandi Schlensker reported the ANI/ALI system is working appropriately now: all addresses and phone numbers are showing correctly.

She had a conference call with Peter Wolf with Pinon Canyon and Dawn of Ft. Carson Dispatch and the have worked out an agreement to contact their dispatch center for any fire or medical calls for Hoehne Fire Department. Charlie Glorioso added that a new dispatcher has been hired.

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Unfinished Business

eForce/CAD RMS User Licenses. Per directive from the May 2020 meeting, Barbara Fisk contacted eForce and acquired to additional RMS User Licenses for SSloane and MJackson at a cost of \$2,990.00 with additional annual fees of \$448.50 beginning next year.

QuickBooks/Intuit. Per directive from the May 2020 meeting, Barbara Fisk purchased checks and envelopes for use with the QuickBooks program.

New Business

None

Accounts Payable

Rick Kumm asked for an explanation of the \$8,333.33 paid monthly to the City of Trinidad. It was explained that the E911 Authority is responsible for providing dispatch services to the county but the dispatch center is tied to the City of Trinidad Police Department so the Authority pays \$100,000 annually to the city to defray dispatch employee expenses.

Miscellaneous

None

Next Meeting Date

The next Regular Meeting date was set for July 23, 2020 at 1:30pm.

Adjournment

Motion to adjourn was made by Rick Kumm.

Second: Mally Blecha

Yea: Tim Howard, Mally Blecha, Gabe Moreno, Dave Bacharach,

Rick Kumm Nay: None Abstain: None

The meeting was adjourned at 2:01pm

Minutes Approved by the Las Animas County E911 Telephone Authority.

____08/27/2020 Date