

LAS ANIMAS COUNTY E-911 AUTHORITY BOARD
REGULAR SESSION MINUTES
CHAIRMAN JIM BAKER PRESIDING

THURSDAY, July 25, 2019

1. **Call to Order.** Chairman Jim Baker called the meeting for the Las Animas County E-911 Authority Board to order at 1:30pm.
2. **Pledge of Allegiance.** Chairman Jim Baker led the board in recitation of the Pledge of Allegiance.
3. **Roll Call.** At Call to Order Derek Navarette, Gabriel Moreno, Buddy Curro, Mally Blecha, Dan Moynihan and Jim Baker were present making a quorum of six board members. Absent were Charles Glorioso, Phil Phillis and Tim Howard. Also in attendance were Rita Mantelli, Tom Ortiz and Barbara Fisk.

4. **Review of Minutes.** The board reviewed the minutes from the regular meeting on June 27, 2019. There were no comments, corrections or additions.

MOTION: Dan Moynihan made a motion to approve the minutes for the June 27, 2019 as presented.

SECOND: Mally Blecha seconded the motion.

YEA: 3

NAY: 0

OPPOSED: 0

ABSTAINED: 3

The minutes had to be carried over to the August 22, 2019 meeting for approval as Gabe Moreno and Buddy Curro were the only board members present from the June meeting (Phil Phillis, Gabe Moreno, Buddy Curro, Tim Howard and James Baker were in attendance at the June 2019 meeting) to vote for approval.

5. **Review of Financial Report.** Tom Ortiz of Ortiz Tax Service was reported on the financial report he prepared for June 2019 and the Audit Report prepared by Dixon, Waller & Co., Inc. After reviewing the 2018 Audit, Mr. Ortiz reported that the audit is “clean” with the only change made being to accrued interest. With that adjustment, the figures match his financial report from December 2018. He noted the drop in assets from 2017 (\$750,991) to 2018 (\$622,709). He also pointed out the four remaining payments (\$79,852) due to Bank of the West for the five year equipment lease. These payments are paid every October by automatic payment from International Bank to Bank of the West.

Mr. Ortiz reviewed the June 2019 Financial Report pointing out

- the current asset amount of \$212,837.27,
- the total liability amount of \$292,449.60, and
- the income statement loss for June 2019 \$149.61.

Dan Moynihan noted concern that revenue appears to be down approximately \$4,000 from this time last year. Mr. Ortiz stated that once the July income, of which several entities pay quarterly, is received the dollar amounts should be more comparable.

MOTION: Dan Moynihan made a motion to accept the June 2019 financial report as presented.

SECOND: Derek Navarette seconded the motion.

YEA: 5

NAY: 0

OPPOSED: 0

ABSTAINED: 0

Buddie Curro stepped out of the meeting for a phone call so the vote is missing one attending member.

6. Public Comments. None

7. Unfinished Business.

ESInet Tariff. Jim Baker, Mally Blecha, Dan Moynihan and Gabe Moreno attended the July ESInet Tariff meeting held at 160 E. First Street. The State along with Qwest/Century Link have created an unfunded mandate (Emergency Reporting Services Tariff, Col. P.U.C. No. 25) requiring all 911 Authority Boards within the state of Colorado provide the necessary money to fund the tariff.

Dan Moynihan and Mally Blecha both spoke up suggesting a surcharge increase large enough to cover inflation costs for several years so the need to re-apply to the PUC would not be necessary.

It has been established that the LAC E911 dispatch centers have four trunks, two at the redundant center (2309 E. Main) and two at the dispatch center (160 E. First Street). The following annual expenditures were taken into account when trying to determine if the board needs to increase the surcharge and, if so, by how much.

- \$752 / trunk /month = \$36,096 annually
- One time set up fee of approximately \$25,000
- \$25,000 Motorola maintenance annually
- Estimated Total Expenditures: \$86,000 annually

The board will consider any additional set up fees that have not been noted i.e. the diversity portion of the upgrade and the PBX to IP system update and electrical issues at the redundant center (2309 E. Main) which are out of compliance.

The board established a Tariff Research Committee consisting of Mally Blecha, Jim Baker, Gabe Moreno and Dan Moynihan. The committee will meet prior to the August board meeting to review and draft the Public Utility Commission (PUC) surcharge increase application. It is expected to take about 4-6 months to receive a determination from the PUC. It is the board's hope to submit the application early enough they will receive notification by January 2020.

Dispatch Inventory. The board thanked Rita Mantelli for providing a detailed inventory list (see attached) for both the redundant dispatch center (2309 E. Main Street) and the current dispatch center (160 E. First Street). Noted on the list are those items claimed to be owned by the City of Trinidad. It was decided that dollar amounts need to be added to give an idea of replacement costs.

8. New Business. None

9. Accounts Payable. There were no questions or comments regarding the bills presented for payment

MOTION: Dan Moynihan made a motion to approve payment of all bills as listed on the agenda.

SECOND: Mally Blecha seconded the motion.

YEA: 6

NAY: 0

OPPOSED: 0

ABSTAINED: 0

10. Executive Session.

MOTION: Dan Moynihan made a motion for the board to enter into executive session under C.R.S. §24-6-402(4)(e), Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators concerning accounting services.

SECOND: Derek Navarette seconded the motion.

YEA: 6

NAY: 0

OPPOSED: 0

ABSTAINED: 0

The board closed its regular meeting at 2:19pm for the purpose of entering into an executive session.

Let the minutes reflect the board took no action during executive session.

The board closed its executive session and returned to its regular meeting at 2:34pm.

11. Miscellaneous Business.

- a. The next board meeting was confirmed for Thursday, August 22, 2019 at 1:30pm.

12. Adjournment.

MOTION: Dan Moynihan made a motion to adjourn the meeting

SECOND: Gabriel Moreno seconded the motion.

YEA: 6

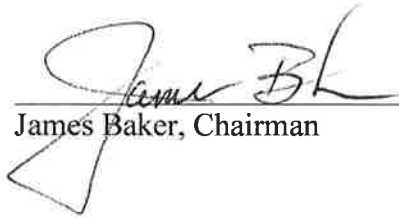
NAY: 0

OPPOSED: 0

ABSTAINED: 0

The meeting was adjourned at 2:36pm

Minutes Approved by the Las Animas County E911 Authority Board.



James Baker, Chairman



Date